

# House Study Bill 28

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1 1 HOUSE RESOLUTION NO. \_\_\_\_\_  
1 2 BY (PROPOSED COMMITTEE ON ADMINISTRATION AND  
1 3 RULES RESOLUTION BY CHAIRPERSON QUIRK)  
1 4 A Resolution relating to permanent rules of the House  
1 5 for the ~~eighty-first~~ eighty-second general assembly.  
1 6 BE IT RESOLVED BY THE HOUSE OF REPRESENTATIVES,  
1 7 That the permanent rules of the House for the  
1 8 ~~eighty-first~~ eighty-second general assembly be as  
1 9 follows:  
1 10 DIVISION I == GENERAL RULES  
1 11 Rule 1  
1 12 Call to Order and Order of Business  
1 13 The speaker shall take the chair at the hour to  
1 14 which the house has adjourned, and shall immediately  
1 15 call the members to order, correct the journal of the  
1 16 previous day's proceedings, and proceed to other  
1 17 business, including, but not limited to, introduction  
1 18 of bills, reports, messages, communications, business  
1 19 pending at adjournment, resolutions and bills on their  
1 20 passage.  
1 21 Rule 2  
1 22 Quorum Call and Time of Convening  
1 23 The house shall convene each Monday at 1:00 p.m.  
1 24 and at ~~8+45~~ 9:00 a.m. on all other legislative days,  
1 25 unless otherwise ordered. The time of convening shall  
1 26 be recorded in the journal. The house shall not  
1 27 convene on Sunday during a regular or special session.  
1 28 The speaker or a member may request a roll call to  
1 29 determine if a quorum is present.  
1 30 Rule 3  
2 1 Absences from the House  
2 2 No member shall be absent without leave while the  
2 3 house is in session unless the member is sick or  
2 4 unable to attend.  
2 5 Rule 4  
2 6 Preservation of Order  
2 7 The speaker shall preserve order and decorum and  
2 8 speak to points of order in preference to other  
2 9 members. Subject to an appeal to the house by any  
2 10 member, the speaker shall decide questions of order  
2 11 which shall not be debated.  
2 12 The speaker may have the chamber of the house  
2 13 cleared in case of any disturbance or disorderly  
2 14 conduct.  
2 15 Only past legislators, state officials, persons  
2 16 whose presence is deemed by the speaker to be of  
2 17 special significance to the house, and school classes  
2 18 accompanied by teachers and seated in the galleries  
2 19 shall be introduced in the house.  
2 20 The public may take photographs from the galleries  
2 21 at any time. However, the use of flash bulbs or any  
2 22 other artificial lighting is prohibited. The press  
2 23 may photograph from the press section, but may not use  
2 24 artificial lighting except for live television crews  
2 25 who receive permission in advance from the chief clerk  
2 26 of the house or the sergeant-at-arms. Photographic  
2 27 instruments shall not be used on the house floor at  
2 28 any time when the members are voting on a question put  
2 29 before the house. Photographic instruments may be  
2 30 used on the house floor at other times with the  
3 1 consent of the subject or subjects of the photography.  
3 2 Rule 4A  
3 3 Use of Telephonic or Electronic Devices  
3 4 in Chamber Restricted  
3 5 1. In order to prevent the disruption of house  
3 6 deliberations, a person shall not do any of the  
3 7 following in the chamber while the house is in  
3 8 session:  
3 9 a. Allow any audible signal to be continued to be  
3 10 transmitted to or from a telephonic or electronic  
3 11 device under the person's control.  
3 12 b. Disrupt house deliberations by using a

3 13 telephonic or electronic device to audibly transmit or  
3 14 receive communications.

3 15 2. A member shall not use a telephonic or  
3 16 electronic device to audibly transmit or receive  
3 17 communications while recognized by the presiding  
3 18 officer to speak in debate.

3 19 3. The speaker or other presiding officer may have  
3 20 the chamber cleared of any person acting in violation  
3 21 of this rule.

#### 3 22 Rule 5

##### 3 23 Rules of Parliamentary Practice

3 24 The rules of parliamentary practice in Mason's  
3 25 Manual of Legislative Procedure shall govern the house  
3 26 in all cases where they are not inconsistent with the  
3 27 standing rules of the house or the joint rules of the  
3 28 senate and house.

#### 3 29 Rule 5A

##### 3 30 House Budget

4 1 The speaker of the house shall annually prepare a  
4 2 proposed budget for the house of representatives for  
4 3 the payment of expenses, salaries, per diems, and  
4 4 other items. The proposed budget shall be submitted  
4 5 on the fourteenth day of each legislative session to  
4 6 the house committee in charge of administration, which  
4 7 shall approve a proposed budget in house resolution  
4 8 form within thirty days of receiving the proposed  
4 9 budget from the speaker. The house shall adopt a  
4 10 budget within thirty days of the introduction of the  
4 11 house resolution.

#### 4 12 Rule 6

##### 4 13 The Speaker Pro Tempore

4 14 The house shall, at its pleasure, elect a speaker  
4 15 pro tempore. When the speaker shall for any cause be  
4 16 absent, the speaker pro tempore shall preside, except  
4 17 when the chair is filled by appointment by either the  
4 18 speaker or the speaker pro tempore. If a vacancy  
4 19 occurs in the office of speaker, the speaker pro  
4 20 tempore shall assume the duties and responsibilities  
4 21 of the speaker until such time as the house shall  
4 22 elect a new speaker. The speaker or the speaker pro  
4 23 tempore shall have the right to name any member to  
4 24 perform the duties of speaker, but such substitution  
4 25 shall not extend beyond the adjournment. The acts of  
4 26 the speaker pro tempore shall have the same validity  
4 27 as those of the speaker. In the absence of both the  
4 28 speaker and the speaker pro tempore, the house shall  
4 29 name a speaker who shall preside over it and perform  
4 30 all the duties of the speaker with the exception of  
5 1 signing bills, until such time as the speaker or  
5 2 speaker pro tempore shall be present, and the person's  
5 3 acts shall have the same force and validity as those  
5 4 of the regularly elected speaker.

#### 5 5 Rule 7

##### 5 6 Amendment and Suspension of Rules

5 7 A motion to change or rescind a standing rule or  
5 8 order of the house requires one day's notice. A  
5 9 motion to suspend a rule, or to table or take from the  
5 10 table a matter, requires an affirmative vote of a  
5 11 constitutional majority. Postponing or changing the  
5 12 order of business requires an affirmative vote of a  
5 13 constitutional majority.

#### 5 14 Rule 8

##### 5 15 Violation of House Rules

5 16 The speaker shall, or any member may, call to order  
5 17 a member who transgresses the rules of the house.  
5 18 With leave of the house, the member called to order  
5 19 may be permitted to explain. If the case requires it,  
5 20 the member shall be subject to censure of the house.

#### 5 21 Rule 9

##### 5 22 Referral of Rule Violations

5 23 The speaker shall, upon complaint of a member, or  
5 24 upon the speaker's own motion, refer any alleged  
5 25 violation of house or joint rules by house members,  
5 26 employees or staff to the house ethics committee upon  
5 27 an initial finding that an investigation is warranted.  
5 28 The ethics committee shall investigate such  
5 29 allegations and report them back to the house with a  
5 30 recommendation.

#### 6 1 Rule 10

##### 6 2 Recognition and Decorum in Debate

6 3 A member who wishes to speak in debate or deliver

6 4 any matter to the house shall be appropriately  
6 5 attired, with male members wearing coat or tie, and,  
6 6 after recognition by the chair, shall respectfully  
6 7 address the presiding officer by saying "Mr. or Madam  
6 8 Speaker", shall confine all remarks to the question  
6 9 under debate, and shall avoid personalities.

6 10 Rule 11

6 11 Limit on Debate

6 12 No member shall speak more than once on the same  
6 13 question, without leave of the speaker, nor more than  
6 14 twice until every member choosing to speak has spoken,  
6 15 except as provided in Rule 81. A member shall be  
6 16 limited to ten minutes debate on a bill being  
6 17 considered prior to its last reading, but may be  
6 18 granted an extension of time by consent of the house.

6 19 Rule 12

6 20 Decorum During Debate

6 21 No member shall leave the house while the speaker  
6 22 is putting a question. No one shall pass between the  
6 23 speaker and a member who is speaking or two members  
6 24 who have been recognized by the speaker.

6 25 Rule 13

6 26 Stating the Question

6 27 When a motion is made, it shall be stated by the  
6 28 speaker. A motion made in writing shall be passed to  
6 29 the desk before it is debated.

6 30 Rule 14

7 1 Putting the Question

7 2 Questions shall be distinctly put in this form:  
7 3 "All those in favor of (the question) shall say  
7 4 'aye';" and after the affirmative voice is expressed,  
7 5 "All those opposed to (the question) shall say 'no'."  
7 6 If the speaker is in doubt or a member of the house  
7 7 requests, a nonrecord roll call vote shall be taken.

7 8 DIVISION II == EMPLOYEES OF THE HOUSE

7 9 Rule 15

7 10 Chief Clerk of the House

7 11 The chief clerk of the house shall serve as  
7 12 parliamentarian and chief administrative officer of  
7 13 the house under the direction of the speaker of the  
7 14 house. The chief clerk shall supervise the chief  
7 15 clerk's office; be responsible for the custody and  
7 16 safekeeping of all bills, resolutions, and amendments  
7 17 filed, except when they are in the custody of a  
7 18 committee; have charge of the daily journal; have  
7 19 control of all rooms assigned for the use of the  
7 20 house; attest to the accuracy and correctness of text  
7 21 and action on bills and resolutions; process the  
7 22 handling of amendments when filed and during the floor  
7 23 consideration of bills; insert adopted amendments into  
7 24 bills before transmittal to the senate and prior to  
7 25 final enrollment; supervise legislative printing and  
7 26 the distribution of printed material; and perform all  
7 27 other duties pertaining to the office of the chief  
7 28 clerk.

7 29 Rule 16

7 30 Reserved

8 1 Rule 17

8 2 Sergeant=At=Arms

8 3 The sergeant=at=arms shall execute all orders of  
8 4 the house and the presiding officer; perform all  
8 5 assigned duties related to the policing and good order  
8 6 of the house; supervise the entrance and exit of all  
8 7 persons to and from the chamber; promptly execute all  
8 8 messages, etc.; provide that the chamber is properly  
8 9 ventilated and open for the use of the members; and  
8 10 perform all other services pertaining to the office of  
8 11 sergeant=at=arms.

8 12 Rule 18

8 13 Secretaries

8 14 All secretaries of the house shall be under the  
8 15 general direction of the speaker and the chief clerk.  
8 16 Secretaries shall be on duty at the house from 8:30  
8 17 a.m. to 4:30 p.m. except when excused by the member to  
8 18 whom the secretary is assigned. Secretaries shall  
8 19 perform such additional duties as may be assigned to  
8 20 them by the chief clerk.

8 21 Rule 19

8 22 Extra Compensation of Employees

8 23 No employee shall receive any extra compensation,  
8 24 except as provided by the house, or tips for services

8 25 performed while on duty. Any violation of this rule  
8 26 shall be grounds for removal.

8 27 DIVISION III == VISITORS AND LOBBYISTS

8 28 Rule 20

8 29 Admission to the House; Lobbying

8 30 The chamber of the house shall include the  
9 1 vestibule, restrooms, cloak room, lounge, visitors'  
9 2 galleries, and floor of the house.

9 3 The floor of the house shall consist of that area  
9 4 between the press box, speaker's station, and the  
9 5 south wall behind the last row of desks occupied by  
9 6 representatives, excluding the visitors' galleries.

9 7 During a legislative day while the house is in  
9 8 session, and one-half hour before the house convenes  
9 9 and one-half hour after the house recesses or  
9 10 adjourns, no person shall be admitted to the floor of  
9 11 the house except:

9 12 1. Members of the general assembly and authorized  
9 13 house employees in the performance of their duties.

9 14 2. Former members of the general assembly who are  
9 15 not registered lobbyists.

9 16 3. A general assembly member's family.

9 17 4. Representatives of the press, radio, and  
9 18 television who shall go directly to and from the press  
9 19 box.

9 20 5. Legislative interns approved by the chief clerk  
9 21 who shall go directly to and from the seat of their  
9 22 assigned representative or to be seated in the  
9 23 perimeter seating area.

9 24 6. Chair, co-chair, and the executive secretary of  
9 25 a political party having members serving in the  
9 26 general assembly.

9 27 7. Personnel of the legislative services agency  
9 28 and citizens' aide/ombudsman's office.

9 29 8. The governor's executive assistants and  
9 30 administrative assistants, members of the state  
10 1 executive council, the lieutenant governor, the  
10 2 attorney general, and the administrative rules  
10 3 coordinator, all of whom shall be confined to the  
10 4 perimeter area.

10 5 The current status of former members of the general  
10 6 assembly shall govern their access to the floor under  
10 7 these rules.

10 8 No other persons shall be allowed on the house  
10 9 floor without permission of the presiding officer of  
10 10 the house.

10 11 No person admitted to the floor of the house,  
10 12 except members of the general assembly, shall, while  
10 13 the house is in session, lobby or attempt to exercise  
10 14 any influence with any member for or against any  
10 15 matter then pending or that may thereafter be  
10 16 considered by the house.

10 17 Notwithstanding the provisions of this rule  
10 18 regarding admission to the floor of the house, a  
10 19 registered lobbyist shall not be admitted to the floor  
10 20 of the house on any day when the house is in session  
10 21 or committees are scheduled to meet from one-half hour  
10 22 before the house convenes or ~~8:45~~ 9:00 a.m., whichever  
10 23 is earlier, until one-half hour after the house  
10 24 adjourns or until 4:30 p.m., whichever is later. A  
10 25 registered lobbyist or other person may be admitted to  
10 26 the house when the house is not in session to gain  
10 27 access to a committee room.

10 28 Each lobbyist shall be given a copy of this rule  
10 29 when the lobbyist registers.

10 30 Each member, employee of the house, and registered  
11 1 lobbyist shall report violations of this rule  
11 2 immediately to the sergeant-at-arms.

11 3 Any person for cause may be summarily dismissed  
11 4 from the chamber of the house, by action of the house,  
11 5 and shall forfeit that person's right to admission  
11 6 thereafter.

11 7 Rule 20A

11 8 Legislative Interns

11 9 Only one legislative intern per member of the house  
11 10 is allowed on the floor of the house at any one time.

11 11 Rule 21

11 12 Distribution of Literature

11 13 No person except a member or employee of the house  
11 14 of representatives shall generally distribute or cause  
11 15 to be distributed any pamphlets, material, or other

11 16 printed literature to the members' desks in the house.  
11 17 An employee of the house shall generally distribute or  
11 18 cause to be distributed such literature only on behalf  
11 19 of the employee's office or staff.

11 20 All copies of pamphlets, material, or printed  
11 21 literature distributed by a member or employee of the  
11 22 house of representatives shall bear the name of the  
11 23 member or employee's office or staff.

11 24 Other distributions of pamphlets, material, or  
11 25 other printed literature shall bear their source of  
11 26 origin and be distributed through the legislative post  
11 27 office by completing a form containing a member's or  
11 28 the chief clerk's authorization, with the  
11 29 authorization form attached to one copy of the  
11 30 distribution. The copy with the attached  
12 1 authorization form shall be retained for a reasonable  
12 2 time period by the legislative post office.

#### 12 3 Rule 22

#### 12 4 Distribution of Materials

#### 12 5 Printed by the State

12 6 A member of the house shall not distribute maps,  
12 7 books, and pamphlets such as, but not limited to, How  
12 8 a Bill Becomes Law, which have been printed by the  
12 9 state of Iowa and upon which the name of the member of  
12 10 the house has been affixed unless the member has  
12 11 purchased the materials or unless the member has  
12 12 affixed the words "Paid for by the citizens of Iowa  
12 13 and distributed by representative (member's name)."  
12 14 DIVISION IV == FORMS AND PROCEDURES

#### 12 15 FOR BILLS AND OTHER DOCUMENTS

#### 12 16 Rule 23

#### 12 17 Documents Signed by the Speaker

12 18 All acts and joint resolutions shall be signed by  
12 19 the speaker, and all writs, warrants, and subpoenas  
12 20 issued by order of the house, shall be signed by the  
12 21 speaker and attested by the chief clerk. The speaker  
12 22 shall cause certificates of recognition or condolence  
12 23 to be issued by the house which shall be signed by the  
12 24 speaker and the chief clerk.

#### 12 25 Rule 24

#### 12 26 Presentation of Petitions

12 27 All petitions, memorials and other papers addressed  
12 28 to the house shall be signed by the member and filed  
12 29 with the chief clerk or the chief clerk's staff.

#### 12 30 Rule 25

#### 13 1 Consideration of Resolutions

13 2 Action on a resolution, except a memorial  
13 3 resolution, or a proposition requesting information  
13 4 from a state official shall not be taken until one day  
13 5 after the resolution has been placed on the members'  
13 6 desks. After the resolution is adopted, the chief  
13 7 clerk shall transmit certified copies and have the  
13 8 resolution printed in the bound journal. A resolution  
13 9 may be printed in the daily journal upon the approval  
13 10 of the speaker after consultation with the minority  
13 11 leader.

#### 13 12 Rule 26

#### 13 13 Unanimous Consent Calendar

13 14 The speaker may, upon the request of three members,  
13 15 place on a unanimous consent calendar any house  
13 16 resolution or concurrent resolution which does not  
13 17 contain an appropriation and which has been laid over  
13 18 under Rule 25.

13 19 If such resolution is placed on the unanimous  
13 20 consent calendar, it may be removed only upon a  
13 21 written request submitted to the speaker by a member  
13 22 of the house.

13 23 If not removed after five legislative days, the  
13 24 chief clerk shall call up the resolution and without  
13 25 debate the speaker shall pronounce that it has passed  
13 26 by unanimous consent.

13 27 If the resolution is removed from the unanimous  
13 28 consent calendar, the speaker may again lay the  
13 29 resolution over under Rule 25, place it on a different  
13 30 calendar, or refer the resolution to any of the  
14 1 standing committees of the house.

#### 14 2 Rule 27

#### 14 3 Forms of Bills and Joint Resolutions

14 4 Every house bill shall be introduced by one or more  
14 5 members or by any standing or specially authorized  
14 6 committee of the house, the administrative rules

14 7 review committee or interim study committee. All  
14 8 bills and joint resolutions introduced shall be  
14 9 prepared by the legislative services agency with  
14 10 title, enacting clause, text and explanation as  
14 11 directed by the chief clerk of the house. One copy of  
14 12 each bill shall be presented in a bill cover with the  
14 13 number of copies of the bill and the title as directed  
14 14 by the chief clerk.

#### 14 15 Rule 28

##### 14 16 Joint and Nullification Resolutions

14 17 Joint resolutions shall be framed and treated as  
14 18 bills.

14 19 A "nullification resolution" is a joint resolution  
14 20 which nullifies all of an administrative rule, or a  
14 21 severable item of an administrative rule adopted  
14 22 pursuant to chapter 17A of the Code. A nullification  
14 23 resolution shall not amend an administrative rule by  
14 24 adding language or by inserting new language in lieu  
14 25 of existing language.

14 26 A nullification resolution may be introduced by an  
14 27 individual, a standing committee or the administrative  
14 28 rules review committee, and may be referred to a  
14 29 standing committee. A nullification resolution is  
14 30 debatable, but cannot be amended on the floor of the  
15 1 house.

#### 15 2 Rule 29

##### 15 3 Time of Introduction of Bills

15 4 No bill or joint resolution under individual  
15 5 sponsorship, other than a nullification resolution,  
15 6 shall be read for the first time after 4:30 p.m. on  
15 7 Friday of the 6th week of the first regular session of  
15 8 the general assembly unless a written formal request  
15 9 for drafting the bill has been filed with the  
15 10 legislative services agency before that time.

15 11 After adjournment of the first regular session,  
15 12 bills may be prefiled at any time before the convening  
15 13 of the second regular session. No bill or joint  
15 14 resolution under individual sponsorship, other than a  
15 15 nullification resolution, shall be read for the first  
15 16 time after 4:30 p.m. on Friday of the second week of  
15 17 the second regular session of the general assembly  
15 18 unless a written formal request for drafting the bill  
15 19 has been filed with the legislative services agency  
15 20 before that time.

15 21 However, bills or joint resolutions sponsored by  
15 22 standing committees or the administrative rules review  
15 23 committee, co-sponsored by the majority and minority  
15 24 floor leaders, or companion bills sponsored by the  
15 25 house majority leader and the senate majority leader  
15 26 may be drafted and introduced at any time permissible  
15 27 under Joint Rule 20. House, concurrent, and  
15 28 nullification resolutions may be introduced at any  
15 29 time.

#### 15 30 Rule 30

##### 16 1 Introduction and Reading of Bills

16 2 All bills and resolutions to be introduced in the  
16 3 house shall be typed prepared in proper form and filed  
16 4 with the chief clerk no later than 4:30 p.m. on the  
16 5 legislative day preceding its introduction.

16 6 Every bill shall receive two readings but no bill  
16 7 shall receive its first and last readings on the same  
16 8 day.

16 9 A "reading of a bill" as required by these rules  
16 10 shall consist of a reading of the title and enacting  
16 11 clause unless otherwise demanded by a house member.

#### 16 12 Rule 31

##### 16 13 First Reading, Commitment, and Amendment

16 14 31.1. A bill is introduced into the house by an  
16 15 initial or "first reading of the bill".

16 16 31.2. When the house is in session the first  
16 17 reading shall consist of a "reading" as provided in  
16 18 Rule 30.

16 19 31.3. Upon a first reading of the bill, the  
16 20 speaker shall state that it is ready for commitment or  
16 21 amendment; and the speaker shall commit it to the  
16 22 standing or select committee, or to a committee of the  
16 23 whole house. If to a committee of the whole house,  
16 24 the house shall determine on what day.

16 25 31.4. On a day when the house is not in session,  
16 26 the speaker shall cause a statement, which shall  
16 27 consist of the title, enacting clause, bill number and

16 28 committee to which the bill is referred to be  
16 29 published in the house journal. This publication  
16 30 shall constitute a first reading and commitment and  
17 1 shall contain the notation "read and committed under  
17 2 Rule 31.4".

17 3 31.5. All amendments offered to bills on file or  
17 4 on the regular calendar shall be accompanied by such  
17 5 copies as the chief clerk shall direct.

17 6 31.6. Such amendments shall give the number of the  
17 7 bill sought to amend and the chief clerk shall  
17 8 designate each such amendment thus: Amendment to  
17 9 House File \_\_\_\_\_, or Senate File \_\_\_\_\_, by  
17 10 \_\_\_\_\_.

17 11 31.7. A bill reported out by committee shall go to  
17 12 the speaker who shall direct that the bill be placed  
17 13 on the regular calendar unless it covers subject  
17 14 matter more properly within the jurisdiction of some  
17 15 other standing committee, in which case the speaker  
17 16 shall refer the bill to the proper standing committee.  
17 17 In order to expedite important business and set a  
17 18 definite time for the bill's consideration, the  
17 19 speaker may direct the bill to be placed on the  
17 20 special order calendar.

17 21 31.8. No amendment to the rules of the house, to  
17 22 any resolution or bill, except technical amendments  
17 23 and amendments to bills substituted for by senate  
17 24 files containing substantially identical title,  
17 25 language, subject matter, purpose and intrasectional  
17 26 arrangement, shall be considered by the membership of  
17 27 the house without a copy of the amendment having been  
17 28 filed with the chief clerk by 4:00 p.m. or within one=  
17 29 half hour of adjournment, whichever is later, on the  
17 30 day preceding floor debate on the amendment. If the  
18 1 house adjourns prior to 2:00 p.m. on Friday, the final  
18 2 deadline is two hours after adjournment. However,  
18 3 committee amendments filed pursuant to the submission  
18 4 of the committee report may be accepted after this  
18 5 deadline. This provision shall not apply to any  
18 6 proposal debated on the floor of the house after the  
18 7 fourteenth week of the first session and the twelfth  
18 8 week of the second session. No amendment or amendment  
18 9 to an amendment to a bill, rule of the house, or  
18 10 resolution shall be considered by the membership of  
18 11 the house without a copy of the amendment being on the  
18 12 desks of the entire membership of the house prior to  
18 13 consideration. However, after the fourteenth week of  
18 14 the first session and the twelfth week of the second  
18 15 session, the membership of the house may consider an  
18 16 amendment or an amendment to an amendment to a bill,  
18 17 rule of the house, or resolution without a copy of the  
18 18 amendment being on the desks of the entire membership  
18 19 of the house prior to consideration if a copy of the  
18 20 amendment is made available to the entire membership  
18 21 of the house electronically.

#### 18 22 Rule 32

##### 18 23 Commitment of Appropriation and Revenue Bills

18 24 All bills to appropriate money shall be referred to  
18 25 the appropriations committee, and all bills pertaining  
18 26 to the levy, assessment, or collection of taxes shall  
18 27 be referred to the committee on ways and means.

#### 18 28 Rule 33

##### 18 29 Regular Calendar

18 30 Bills, nullification resolutions, and joint  
19 1 resolutions reported out for passage, or amendment and  
19 2 passage, or without recommendation, by a committee,  
19 3 shall be arranged on a regular calendar by the chief  
19 4 clerk each day at 4:30 p.m. in the order of the file  
19 5 number of the bills and following the preceding  
19 6 legislative day's regular calendar. Priority shall be  
19 7 given to house over senate file numbers and to joint  
19 8 resolutions over bills in the arrangement of the  
19 9 regular calendar.

#### 19 10 Rule 34

##### 19 11 Debate and Special Order Calendars

19 12 The majority floor leadership shall cause to be  
19 13 prepared and distributed to the members at the opening  
19 14 of each session day when floor action is scheduled, a  
19 15 daily debate calendar consisting of bills,  
19 16 nullification resolutions, and joint resolutions from  
19 17 the regular calendar setting forth the number and  
19 18 title of bills, nullification resolutions, and joint

19 19 resolutions for the next session day that floor action  
19 20 is scheduled.

19 21 The majority floor leadership shall cause to be  
19 22 prepared and distributed to the members at the opening  
19 23 of each session day when floor action is scheduled, a  
19 24 special order calendar setting forth the number and  
19 25 title of bills, nullification resolutions, and joint  
19 26 resolutions and the date upon which debate is  
19 27 scheduled to begin on each of them, which can be no  
19 28 sooner than five session days from the first date of  
19 29 publication on the regular calendar.

19 30 This rule does not apply to bills which have passed  
20 1 both houses in different forms, reconsiderations, or  
20 2 veto reconsiderations.

#### 20 3 Rule 35

##### 20 4 Noncontroversial Calendar

20 5 The majority floor leadership may cause to be  
20 6 prepared a noncontroversial calendar consisting of  
20 7 bills and joint resolutions from the regular calendar.  
20 8 The noncontroversial calendar shall appear under  
20 9 separate heading on the regular calendar.

20 10 Notwithstanding Rule 34, a bill or joint resolution  
20 11 on the noncontroversial calendar may be called up for  
20 12 debate at any time by the majority leader beginning  
20 13 the third legislative day after it appears on the  
20 14 noncontroversial calendar. A bill or joint resolution  
20 15 shall be stricken from the noncontroversial calendar  
20 16 if a written objection to the bill or joint resolution  
20 17 is filed with the chief clerk prior to the time the  
20 18 bill or joint resolution is called up by the majority  
20 19 leader.

20 20 Debate on a bill or joint resolution from the  
20 21 noncontroversial calendar shall be limited to ten  
20 22 minutes. If debate exceeds ten minutes, the bill or  
20 23 joint resolution shall be stricken from the  
20 24 noncontroversial calendar.

#### 20 25 Rule 36

##### 20 26 Consideration of Committee Amendments

20 27 After a bill has been referred and reported back,  
20 28 it shall be considered on its first reading after the  
20 29 amendments of the committee have been read.

#### 20 30 Rule 37

##### 21 1 Amendments to Special Order Bills

21 2 All amendments to bills on the special order  
21 3 calendar shall be filed at least three session days  
21 4 prior to the date set for debate. Amendments to an  
21 5 amendment shall be filed at least two session days  
21 6 prior to the date set for debate. However, corrective  
21 7 amendments and amendments sponsored by either the  
21 8 majority floor leader or the minority floor leader may  
21 9 be filed at any time. Rule 31.8 shall not apply to  
21 10 these amendments.

21 11 A corrective amendment is an amendment which does  
21 12 not substantively change the amendment or the bill.

#### 21 13 Rule 38

##### 21 14 Irrelevant Amendments

21 15 No motion or proposition on a subject different  
21 16 from that under consideration shall be admitted under  
21 17 color of an amendment.

#### 21 18 Rule 39

##### 21 19 Consideration of Bills

21 20 Bills, including committee bills, and nullification  
21 21 resolutions, reported out for passage, for indefinite  
21 22 postponement, for amendment and passage, or without  
21 23 recommendation by the committee, shall not be acted  
21 24 upon until after the second legislative day following  
21 25 the day the report was printed in the journal.

21 26 The reports of the committees shall not be read  
21 27 while the house is in session except as herein  
21 28 provided. The reports shall be printed in the journal  
21 29 immediately after they are filed with the chief clerk.  
21 30 Reports recommending bills for passage, for amendment  
22 1 and passage, or without recommendation shall stand  
22 2 approved unless written objections are filed during  
22 3 the first legislative day following their printing in  
22 4 the journal. If objections are filed, they shall be  
22 5 disposed of as soon as possible. Reports recommending  
22 6 indefinite postponement shall be governed by Rule 44.

22 7 Upon an affirmative vote of at least a  
22 8 constitutional majority of the members, a report may  
22 9 be read before it is printed in the journal and while

22 10 the house is in session, and acted upon at once.

22 11 Rule 40

22 12 Consideration of Bills Upon Last Reading

22 13 No amendment, unless by way of correcting an error  
22 14 or omission, shall be received to any bill on its last  
22 15 reading, and no debate shall be allowed on it.

22 16 Rule 41

22 17 Printing of Bills and Joint Resolutions

22 18 Bills and joint resolutions shall be printed in  
22 19 form as provided by law and by rule. Each house may  
22 20 direct the printing of an additional number of its own  
22 21 bills.

22 22 Legalizing bills of a local or private nature shall  
22 23 be printed in bill form and placed in the files of the  
22 24 members, the same as other bills, in the order of  
22 25 their introduction. The cost of printing shall be  
22 26 deposited with the treasurer of state in advance at a  
22 27 rate to be fixed, and the newspaper publication of the  
22 28 bill shall be without cost to the state. No  
22 29 legalizing act may be introduced until all provisions  
22 30 of law have been complied with.

23 1 Rule 42

23 2 Certification and Engrossment of Bills

23 3 The chief clerk shall certify the passage of each  
23 4 bill and note the date of its passage.

23 5 In engrossing a bill, the chief clerk shall correct  
23 6 all obvious typographical, spelling, or other clerical  
23 7 errors and change section subunit numbers and letters  
23 8 and internal references as required to conform the  
23 9 original bill to any amendments which have been  
23 10 adopted. The chief clerk shall report all such  
23 11 corrections or changes in the journal. The engrossed  
23 12 bill shall be placed in the bill file with the  
23 13 original bill and amendments.

23 14 Rule 43

23 15 Rereferral

23 16 A bill may be rereferred at any time before its  
23 17 passage and after the report of its referral to  
23 18 committee.

23 19 Rule 44

23 20 Effect of Indefinite Postponement

23 21 When a question is indefinitely postponed, it shall  
23 22 not be acted upon again during that session. Any bill  
23 23 which receives a committee recommendation of  
23 24 indefinite postponement shall be disposed of within  
23 25 three legislative days after the printed journal  
23 26 containing the report has been placed upon the desks  
23 27 of the members of the house, or the committee  
23 28 recommendation will be considered adopted.

23 29 Rule 45

23 30 Status of Bills Following

24 1 First Regular Session

24 2 Except for those bills which have been adopted by  
24 3 both houses in different forms, all bills which have  
24 4 not been withdrawn, defeated or indefinitely  
24 5 postponed, shall be rereferred to committee upon  
24 6 adjournment of the first regular session. Within  
24 7 seven days after the first committee meeting following  
24 8 convening of the second regular session, the committee  
24 9 chair shall submit the bill to the full committee for  
24 10 action or the chair shall reassign the bill to a  
24 11 subcommittee.

24 12 DIVISION V == COMMITTEE PROCEDURES

24 13 Rule 46

24 14 Appointment of Committees

24 15 All committees shall be appointed by the speaker,  
24 16 unless otherwise especially directed by the house.

24 17 Rule 47

24 18 Order on Question of Commitment

24 19 When a resolution is offered or a motion made to  
24 20 refer any subject, and different committees are  
24 21 proposed, the question shall be taken in the following  
24 22 order: The committee of the whole house; a standing  
24 23 committee; a select committee.

24 24 Rule 48

24 25 Study Bills

24 26 A study bill is any matter which a member of the  
24 27 house wishes to have considered by a standing  
24 28 committee, other than appropriations, and which has  
24 29 not been included in a previously introduced bill.  
24 30 Upon taking possession of a study bill, the committee

25 1 chair shall notify the speaker and then submit fifteen  
25 2 copies of the bill to the legal counsel's office for  
25 3 numbering.

25 4 A study bill shall bear the name of the member who  
25 5 wishes to have the bill considered. A study bill  
25 6 submitted by a state agency or board for consideration  
25 7 shall bear the name of the state agency or board. A  
25 8 committee chair may submit a study bill in the name of  
25 9 that committee.

25 10 Final committee action on a study bill shall not be  
25 11 taken until one day following the notation of the  
25 12 study bill assignment in the house journal.

25 13 A study bill not prepared by the legislative  
25 14 services agency may be submitted to a standing  
25 15 committee, but shall not be considered by the full  
25 16 committee unless reviewed and ~~typed~~ prepared in proper  
25 17 form by the legislative services agency.

#### 25 18 Rule 49

#### 25 19 Committee Meetings

25 20 No committee, except a conference committee or the  
25 21 administrative rules review committee, shall meet  
25 22 while the house is in session without special leave.  
25 23 Two committees with overlapping memberships shall not  
25 24 meet at the same time without special leave.

#### 25 25 Rule 50

#### 25 26 Smoking Prohibited

25 27 Smoking shall not be permitted in the house or in  
25 28 any area of the capitol building controlled by the  
25 29 house or controlled jointly by the house and senate.

#### 25 30 Rule 50A

#### 26 1 Nondegradable Polystyrene Cups

26 2 The use of nondegradable polystyrene cups shall not  
26 3 be permitted on the floor of the house, at the  
26 4 speaker's station, or in the press boxes.

#### 26 5 Rule 51

#### 26 6 Assignments to Subcommittee

26 7 The chair of the committee shall report to the  
26 8 house the bill number of each bill assigned to  
26 9 subcommittee and the names of the subcommittee  
26 10 members. The report shall be printed in the journal.  
26 11 All bills, prior to consideration by the committee,  
26 12 shall be referred by the chair to a subcommittee,  
26 13 unless acted upon by a committee of the whole.  
26 14 The chair may assign bills to subcommittees without  
26 15 a meeting of the committee, but the membership of the  
26 16 subcommittee so appointed shall be reported at the  
26 17 next meeting of the committee.

#### 26 18 Rule 52

#### 26 19 Open Meetings

26 20 Standing committee meetings shall be open, and  
26 21 voting by secret ballot is prohibited. The committee  
26 22 on administration and rules may close its meetings to  
26 23 evaluate the professional competency of an individual  
26 24 whose appointment, hiring, performance, or discharge  
26 25 is being considered when necessary to prevent needless  
26 26 and irreparable injury to that individual's reputation  
26 27 on the request of the affected individual.

#### 26 28 Rule 53

#### 26 29 Quorum and Vote Requirements

26 30 The committee roll shall be taken at the convening  
27 1 of each meeting to determine the presence of a quorum.  
27 2 A majority of the committee membership shall  
27 3 constitute a quorum.

27 4 An affirmative vote of a majority of the committee  
27 5 membership is required to report a bill out of  
27 6 committee or to suspend a committee rule.

27 7 A motion to reconsider may be made only by a  
27 8 committee member who voted on the prevailing side of  
27 9 the question sought to be reconsidered. A motion to  
27 10 reconsider may only be made provided the bill is still  
27 11 in possession of the committee.

27 12 If a member, who is in the committee room when a  
27 13 question to report a bill out of committee is put, has  
27 14 not asked to be excused prior to commencing to take  
27 15 the vote on the question, the member shall vote aye or  
27 16 nay unless the committee has excused the member for  
27 17 special reasons. However, a member may pass on the  
27 18 first taking of the roll call on the question but  
27 19 shall vote aye or nay when the member's name is called  
27 20 for a second time.

#### 27 21 Rule 54

27 22 Committee Attendance Record and Report  
27 23 of Committee Form

27 24 1. A committee attendance record shall be filed  
27 25 with the chief clerk no later than 10:00 a.m. or two  
27 26 hours after the house convenes, whichever is later, of  
27 27 the legislative day immediately following the day of  
27 28 the committee meeting. The committee attendance  
27 29 record is a public record and may be published in the  
27 30 journal. The committee attendance record shall  
28 1 include the following information:

- 28 2 a. The time the meeting convened.
- 28 3 b. The members present at the meeting.
- 28 4 c. The time the meeting adjourned.
- 28 5 d. A list of bills receiving final committee  
28 6 disposition.

28 7 2. A report of committee form shall be filed with  
28 8 the chief clerk no later than 10:00 a.m. or two hours  
28 9 after the house convenes, whichever is later, of the  
28 10 legislative day immediately following the day of the  
28 11 committee meeting for each study bill, numbered bill  
28 12 or resolution receiving final committee disposition.  
28 13 The report of committee form is a public record and a  
28 14 report of committee action shall be printed in the  
28 15 journal. The report of committee form shall include  
28 16 the following information:

- 28 17 a. The committee action taken.
  - 28 18 b. The committee amendment number, if any.
  - 28 19 c. The roll call vote of the committee on final  
28 20 disposition.
  - 28 21 d. The minority recommendation, if any.
- 28 22 3. Upon final adjournment of the first session and  
28 23 final adjournment of the second session of the general  
28 24 assembly, the chair of each committee shall have  
28 25 placed the committee's book of record containing  
28 26 minutes, roll calls, rules, etc., with the chief clerk  
28 27 for access of any interested person.

28 28 Rule 55

28 29 Minority Recommendation

28 30 The minority of the members of a committee may  
29 1 present its recommendations on the final disposition  
29 2 of a bill to the house by attaching its recommendation  
29 3 to the committee report and the same shall be printed  
29 4 in the journal with the committee report.

29 5 Rule 56

29 6 Committee Amendment

29 7 Whenever a committee amendment is proposed which  
29 8 would amend another committee amendment, the amendment  
29 9 shall be drafted in the form of a substitute amendment  
29 10 and shall be considered as such.

29 11 Rule 57

29 12 Committee Notice and Agenda

29 13 Each committee shall prepare and publish a notice  
29 14 and agenda of each committee meeting at least one  
29 15 legislative day prior to the meeting. The notice and  
29 16 agenda may be placed on the desks of or transmitted  
29 17 electronically to committee members.

29 18 The notice shall contain the committee name, the  
29 19 date, time, and location of the meeting.

29 20 The agenda shall contain the matters to be  
29 21 discussed, including a list of bills, joint  
29 22 resolutions, nullification resolutions, and study  
29 23 bills by number. The agenda should contain the names  
29 24 of individuals who are scheduled to appear before the  
29 25 committee and the organization which they represent.

29 26 A bill, joint resolution, nullification resolution,  
29 27 or study bill shall not be reported out of committee  
29 28 if the bill was not included in the published notice  
29 29 and agenda unless this rule is suspended by a majority  
29 30 of the total membership of the committee.

30 1 A committee chair may call a meeting without  
30 2 providing the required notice and agenda upon leave of  
30 3 the house if a notice is either electronically  
30 4 transmitted to committee members and placed on the  
30 5 bulletin board or placed on the desks of committee  
30 6 members.

30 7 Rule 58

30 8 Clearing of Committee Room

30 9 The chair of a committee may clear the committee  
30 10 room in case of any disturbance or disorderly conduct.

30 11 Rule 58A

30 12 Use of Telephonic or Electronic Devices

30 13 in Committee Rooms Restricted  
30 14 1. In order to prevent the disruption of committee  
30 15 deliberations, a person shall not do any of the  
30 16 following in any committee room while a standing  
30 17 committee is in session:  
30 18 a. Allow any audible signal to be continued to be  
30 19 transmitted to or from a telephonic or electronic  
30 20 device under the person's control.  
30 21 b. Use a telephonic or electronic device to  
30 22 audibly transmit or receive communications.  
30 23 2. The chair or acting chair of a standing  
30 24 committee may clear the committee room of any person  
30 25 acting in violation of this rule.

30 26 Rule 59  
30 27 Committee Amendments

30 28 All amendments to a bill or resolution adopted in  
30 29 committee shall be incorporated in a single committee  
30 30 amendment or incorporated in a new committee bill.

31 1 Rule 60  
31 2 Withdrawal of Bills  
31 3 or Nullification Resolutions  
31 4 From Committee

31 5 A bill or nullification resolution which has been  
31 6 in committee for eighteen legislative days following  
31 7 notation of such referral in the journal may be  
31 8 withdrawn from the committee and placed on the  
31 9 calendar by an affirmative vote of not less than  
31 10 fifty-one members of the house.

31 11 Rule 61  
31 12 Committee Public Hearings

31 13 The chair of a committee may call a public hearing  
31 14 for the purpose of receiving public comment on any  
31 15 matter within the purview of the committee.

31 16 The chair shall call a public hearing upon the  
31 17 written request of committee members according to  
31 18 committee rules, but no more than one-third of the  
31 19 committee members shall be required.

31 20 A public hearing shall not be called or requested  
31 21 after final action on the bill has been taken by the  
31 22 committee. However, a public hearing called or  
31 23 requested before final action has been taken by the  
31 24 committee may be held after final action on the bill  
31 25 has been taken by the committee.

31 26 The chair shall designate a time and place for a  
31 27 public hearing and provide public notice at least five  
31 28 days prior to a public hearing.

31 29 A bill for which a public hearing has been called  
31 30 can be voted to the calendar but cannot be debated

32 1 until after the public hearing has been held.  
32 2 However, public hearings which have been requested  
32 3 during or after the 9th week of the first session and  
32 4 during or after the 7th week of the second session  
32 5 must be held within four legislative days of the date  
32 6 of the request.

32 7 Rule 62  
32 8 Limitation on Filing of Claims

32 9 A claim or claim bill, the subject matter of which  
32 10 has been considered or filed for consideration in the  
32 11 house or any of its committees, in two or more prior  
32 12 sessions of the general assembly, shall not be  
32 13 considered by any committee or by the house unless it  
32 14 has been specifically referred to this session by a  
32 15 prior general assembly. The committee on  
32 16 appropriations is authorized to set a definite date  
32 17 after which it will not receive claims or claim bills  
32 18 for consideration.

32 19 DIVISION VI == COMMITTEE OF THE WHOLE  
32 20 Rule 63

32 21 Organization of Committee of the Whole  
32 22 In forming the committee of the whole house, the  
32 23 speaker shall appoint a member to preside in committee  
32 24 and then leave the chair.

32 25 Rule 64  
32 26 Rules in Committee of the Whole

32 27 The rules of the house shall be observed in  
32 28 committee of the whole house, so far as they are  
32 29 applicable.

32 30 Rule 65  
33 1 Bills in Committee of the Whole

33 2 Bills committed to the committee of the whole house  
33 3 shall first be read in their entirety by the chief

33 4 clerk or chair and then read again or debated by  
33 5 section, leaving the preamble to be considered last.  
33 6 After report, the bill shall again be subject to  
33 7 debate and amendment before a vote is had on its last  
33 8 reading and passage.

33 9 Rule 66

33 10 Amendments by Committee of the Whole  
33 11 All amendments made to a report committed to a  
33 12 committee of the whole house shall be noted and  
33 13 reported as in the case of bills.

33 14 DIVISION VII == MOTIONS

33 15 Rule 67

33 16 Order and Precedence of Motions

33 17 The following order and precedence of motions shall  
33 18 govern when a question is under debate:

- 33 19 11. Adjourn.
- 33 20 10. Recess.
- 33 21 9. Questions of privilege.
- 33 22 8. Lay on the table.
- 33 23 7. Previous question.
- 33 24 6. Postpone definitely or to a certain time.
- 33 25 5. Refer or commit.
- 33 26 4. Defer.
- 33 27 3. Amend an amendment.
- 33 28 2. Amend.
- 33 29 1. Postpone indefinitely.

33 30 These motions are listed in descending order of  
34 1 precedence.

34 2 A motion to postpone definitely or to a certain time, to  
34 3 refer or commit, or to postpone indefinitely a particular  
34 4 question shall not be considered more than once on the same day.  
34 5 Adoption of a motion to strike the enacting words is equivalent  
34 6 to rejection of the question.

34 7 Rule 68

34 8 Order of Consideration of Amendments

34 9 Amendments shall be considered by earliest position  
34 10 in the bill. Amendments to the same place in the bill  
34 11 shall be considered by the lowest amendment number.  
34 12 An amendment which inserts language after a line and  
34 13 an amendment which inserts language before the  
34 14 succeeding line shall be considered amendments to the  
34 15 same place in the bill.

34 16 However, an amendment to strike the enacting clause  
34 17 shall always be considered first. An amendment filed  
34 18 by a committee shall have the next highest order of  
34 19 priority, followed by an amendment to strike  
34 20 everything after the enacting clause and insert new  
34 21 language. An amendment to strike language or to  
34 22 strike and insert new language, except an amendment to  
34 23 strike everything after the enacting clause and insert  
34 24 new language, shall not be considered before  
34 25 amendments to perfect all or part of the same portion  
34 26 of the bill.

34 27 Rule 69

34 28 Motions Not Debatable

34 29 The motions to lay on the table, to adjourn, to  
34 30 adjourn to a time certain, for the previous question,  
35 1 to defer, to rerefer, and appeals of a ruling of the  
35 2 presiding officer shall be decided without debate.

35 3 Rule 70

35 4 Motion to Adjourn

35 5 A motion to adjourn shall always be in order,  
35 6 except when a member is speaking or the house is  
35 7 voting.

35 8 Rule 71

35 9 Withdrawal of Motions

35 10 After a motion is stated by the speaker, or read by  
35 11 the chief clerk, it shall be deemed to be in  
35 12 possession of the house, but may be withdrawn by leave  
35 13 of the house.

35 14 Rule 72

35 15 Referral and Rereferral

35 16 Motions and reports may be referred and rereferred  
35 17 at the pleasure of the house.

35 18 Rule 73

35 19 Reconsideration

- 35 20 1. A motion to reconsider may be made only by a  
35 21 member who voted on the prevailing side of the  
35 22 question sought to be reconsidered.
- 35 23 2. A motion to reconsider may be made not later  
35 24 than adjournment on the day following the day of the

35 25 action sought to be reconsidered. Where the floor  
35 26 manager voted on the prevailing side, the floor  
35 27 manager has the prior right to make the motion, until  
35 28 adjournment on the day of the action sought to be  
35 29 reconsidered. A motion to reconsider a nullification  
35 30 resolution shall be acted upon not later than  
36 1 adjournment on the legislative day following the day  
36 2 of the action sought to be reconsidered.

36 3 3. A motion to reconsider made following the  
36 4 ninety-seventh calendar day of the first regular  
36 5 session, or the eighty-seventh calendar day of the  
36 6 second regular session, may be taken up when made. A  
36 7 motion made at any other time may be taken up prior to  
36 8 the third day succeeding the day of the action sought  
36 9 to be reconsidered only if called up by the mover, and  
36 10 after the second day succeeding the day of the action  
36 11 sought to be reconsidered if called up by any member.

36 12 4. The making of a motion to reconsider takes  
36 13 precedence over all other questions.  
36 14 5. No motion to reconsider passage, adoption or  
36 15 failure of any bill, nullification resolution or joint  
36 16 resolution shall prevail unless it obtains a  
36 17 constitutional majority. When passage, adoption or  
36 18 failure is reconsidered, questions on amendments may  
36 19 also be reconsidered and shall be disposed of  
36 20 immediately.

36 21 6. A motion that the motion to reconsider be laid  
36 22 on the table is in order. The effect of laying the  
36 23 motion to reconsider on the table is to cause the bill  
36 24 or joint resolution to proceed on its regular course  
36 25 immediately.  
36 26 7. In the event that a motion to reconsider is  
36 27 pending at the end of the first session or any  
36 28 extraordinary session of any general assembly, or the  
36 29 general assembly adjourns sine die, and the motion to  
36 30 reconsider has not been voted upon by the house, the  
37 1 motion shall be determined to have failed.

#### 37 2 DIVISION VIII == VOTING

##### 37 3 Rule 74

##### 37 4 Manner of Voting

37 5 Members present may cast their votes, either by  
37 6 operating the voting mechanism located at their  
37 7 assigned desk or by signaling the speaker from the  
37 8 floor of the house or from the south visitors' gallery  
37 9 if they are unable to vote at their assigned desk.  
37 10 The speaker shall enter the votes of members signaling  
37 11 their votes. Upon direction of the speaker or upon  
37 12 request of two members during the taking of the vote  
37 13 of the house on any question, only those members at  
37 14 their desks and voting shall be counted. Members who  
37 15 are not present shall not cast their votes except:  
37 16 1. Members who have not voted may record their  
37 17 votes on any record roll call vote except quorum calls  
37 18 within ten minutes after the vote has been announced,  
37 19 providing the vote does not change the outcome of the  
37 20 vote on that question. A member may request  
37 21 announcement of the names of members so recorded after  
37 22 the ten-minute period.

37 23 2. Members meeting in a conference committee or in  
37 24 administrative rules review committee at the time a  
37 25 vote is taken on a question may have their vote  
37 26 recorded within thirty minutes or adjournment,  
37 27 whichever is first of that same legislative day,  
37 28 providing the vote does not change the outcome of the  
37 29 vote on that question.

##### 37 30 Rule 75

##### 38 1 Duty of Voting

38 2 Except as limited in Rule 74, every member who is  
38 3 in the house when a question is put shall vote unless  
38 4 the house has excused that member for special reasons;  
38 5 however, such member must have asked to be excused  
38 6 prior to commencing to take the vote on the main  
38 7 question.

##### 38 8 Rule 76

##### 38 9 Limitation on Right to Vote

38 10 No member shall vote on any question in which that  
38 11 person is financially interested.

##### 38 12 Rule 77

##### 38 13 Call of the House

38 14 Upon written request of five members, the presiding  
38 15 officer shall compel attendance of absent and

38 16 unexcused members for the consideration of specified  
38 17 bills or resolutions.

38 18 A call of the house shall specify the propositions  
38 19 to which it is to apply, and must be put into effect  
38 20 before roll call is taken on the proposition. The  
38 21 request may be filed at any time before final action  
38 22 upon the propositions with the chief clerk, who shall  
38 23 notify the house immediately.

38 24 Rule 78

38 25 Method of Calling the House

38 26 Upon a call of the house, the names of the members  
38 27 shall be called by the chief clerk and the absentees  
38 28 noted, after which the names of the absentees shall  
38 29 again be called. The sergeant-at-arms shall be  
38 30 directed by the speaker to compel the attendance of  
39 1 absent members, unless they are previously excused.  
39 2 Any member occupying the member's seat during a call  
39 3 of the house shall be counted by the speaker and that  
39 4 person's name entered in the journal as being present  
39 5 for the purpose of making a quorum.

39 6 Rule 79

39 7 Method of Calling the Roll

39 8 The electrical voting machine shall be used for a  
39 9 call of the house, a quorum call or a roll call vote  
39 10 on any question. If the electrical voting machine is  
39 11 not in operating order when it is necessary to take a  
39 12 record roll call vote, the presiding officer shall  
39 13 order the vote to be taken by calling the roll in  
39 14 alphabetical order, except the name of the presiding  
39 15 officer shall be called last.

39 16 During the casting of the vote with the voting  
39 17 machine, the individual votes and the vote totals  
39 18 shall be shown on the display boards. Before the  
39 19 voting machine is closed, the presiding officer shall  
39 20 inquire of the house, "Have you all voted?"

39 21 Rule 80

39 22 Quorum and Record Roll Call Votes

39 23 A majority of the members shall constitute a  
39 24 quorum.

39 25 A record roll call vote shall be ordered upon  
39 26 request of any two members. The names of the members  
39 27 requesting the record roll call shall be entered in  
39 28 the journal.

39 29 Rule 81

39 30 Previous Question

40 1 When a member moves for a previous question, that  
40 2 member shall state whether the motion will apply to  
40 3 the main question, to all the amendments, or to  
40 4 particular amendments. The motion requires an  
40 5 affirmative vote of at least a constitutional majority  
40 6 of the members. If the motion for a previous question  
40 7 is not adopted, the house shall proceed in the same  
40 8 manner as before the motion was made.

40 9 If the motion is adopted, all debate must end and  
40 10 the house will vote upon the question except:

40 11 1. If the motion applies to the main question, the  
40 12 member in charge of the measure will have ten minutes  
40 13 to speak for the purpose of closing discussion before  
40 14 the vote on the measure is taken.

40 15 2. If the motion applies to an amendment, the  
40 16 member proposing the amendment will have five minutes  
40 17 to speak for the purpose of closing discussion before  
40 18 the vote on the amendment is taken.

40 19 3. If a member has filed a written request with  
40 20 the chief clerk of the house indicating the member's  
40 21 desire to speak on a particular question. The request  
40 22 must be filed before the motion is made by the movant.  
40 23 The request allows a member to speak on a particular  
40 24 question before the closing discussion by the member  
40 25 who is in charge of the measure or who is proposing  
40 26 the amendment.

40 27 Rule 82

40 28 Division of the Question

40 29 Any member may call for a division of the question,  
40 30 which shall be divided if it comprehends questions so  
41 1 distinct that one being taken away, the remainder may  
41 2 stand separately for discussion by the house. A  
41 3 motion to strike out being lost shall not preclude  
41 4 either an amendment or a motion to strike out and  
41 5 insert. A motion to strike out and insert shall be  
41 6 deemed indivisible.

41 7 LSB 1736YC 82  
41 8 rj:nh/gg/14.1